# Siemens Gamesa - SG Training Web

## SE-P-60000

## Site Onboarding Logbook

### Purpose

The purpose of this logbook is to support the structured onboarding and development of Onshore Basic Technicians by providing an introduction to site procedures, turbine operations, safe working practices, and supervised workplace activities. The logbook supports the transition from newly trained technician to a technician who can safely work within the site-specific operational environment under immediate supervision

### Who should attend?

Required for all newly trained Onshore Basic Technicians (BTs) when deployed to their first operational or assembly site. This logbook forms the foundation of their site-based development journey

### Objectives

The objective of this logbook is to:
- Confirm readiness to safely work at site following initial technical training.
- Support the transition from personal supervision to immediate supervision.
- Develop familiarity with turbine systems, site procedures, and working practices through supervised workplace activities.
- Develop an understanding of site-specific Health, Safety and Environmental requirements, Zero Harm principles, and SGRE Setting to Work processes.
- Support progression to subsequent technician development pathways

### Contents

Introduction to:
- Health, Safety and Environmental requirements
- Zero Harm principles and risk management
- SGRE Setting to Work processes
- Documentation and procedures
- LOTO and Zero Energy Verification
- Working at Heights
- Bolt Tightening and Tensioning
- Crane, Hoist and Slinging activities
- Turbine access, control, and fault awareness
- Site procedures and local requirements
- Turbine systems and equipment
- Supervised practical activities and workplace tasks

### Notes

Completion of this logbook is mandatory before a technician can commence training, development activities, or logbooks associated with any subsequent technician role.
Activities defined within this logbook must be observed by a site-authorised Competent Technician or Assessor to confirm that the technician demonstrates the required knowledge and understanding across all sections.
Final sign-off should be completed by a line manager confirming the technician is ready to progress to further supervised site activities.
Once the final signature has been given, the logbook will be set to completed and count towards the employee's profile in SG Training Web

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